



December 3, 2015

To Whom It May Concern:

The Caddo Kiowa Technology Center has set up a schedule for School Bus Certification classes for 2016. The scheduled is set for these weeks if we have at least 4 students per class. The following weeks are set for 2016 schedule:

- January 11-12 and 18-19
- February 29 – March 1 and 7-8
- April 18-19 and 25-26
- June 20-21 and 27-28
- July 25-26 and Aug. 1-2

The class is scheduled to meet Monday and Tuesday nights for two weeks from 4 to 10:00. Each student needs to come in with a Permit, DL18, and a drug test. They each need to have payment or a PO# or a letter from your school. Drivers are required to wait 14 days after they receive their permit before they can take the DPS driving exam. Please come in 30 minutes early on the first day so we can get all your enrollment sheets completed so class can start on time.

There is a new DPS in Hinton Oklahoma and they opened on July 1, 2014. The station is located 1802 N Broadway in Hinton, phone number 405-542-1022, and hours are 8:00 a.m. - 4:45 p.m. There are shorter lines so your drivers will be able to get in quicker.

If there is anything else that I can help you with please give me a call 405-643-3215.

Sincerely,

Judy Willits
Truck Driving Secretary
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405-643-3215

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CADDO KIOWA
Technology Center